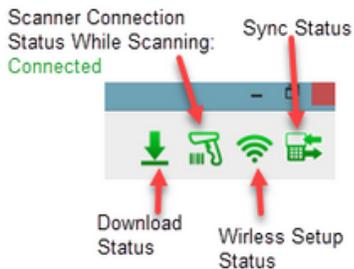


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Downloading Your Full Inventory



Step 1. Hit the blue download arrow on the top left, and select an inventory download.

Step 2. Once the download has been completed, confirm that the **last host download date** and **last scanner sync date** match and are current in the top right-hand corner. The **Download Icon** and **Sync Icon** should both be **green**. (Hovering over the icons will display the date)

Starting the Scanners



PPT (Windows):

Do a 3-button push by **holding down** either yellow button on the side, the green enter key and the blue function key at the same time. **Continue holding down** these buttons until you see a screen flash and display **PPT8800**, release the keys.



XG3 (Windows):

Hold down the red power button, **located on the left-side of the scanner at the very top**, until you get the menu options for Hard Reset, Soft Reset, and Power Off. **Select Soft Reset**. **The scanner will now reboot and launch into PartsWizard on startup.**



MC55 (Windows):

Hold down the red power button, **located on the bottom left of the keypad**, until the screen turns off. The scanner will now reload into PartsWizard.



XG200 (Android):

Remove the scanner from the cradle, the scanner will begin decompressing the downloaded files and will automatically launch into Partswizard. If the scanner isn't on that page, you can launch into the app manually by clicking on the 'ScanWizard' app icon.



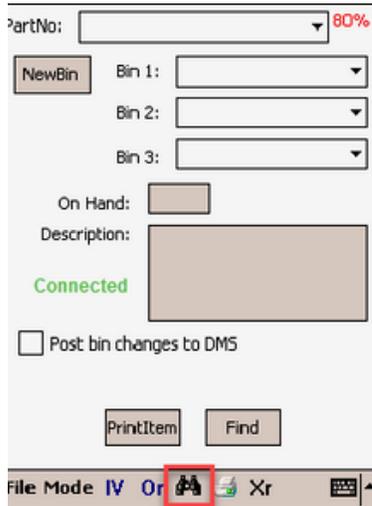
XT30 & XT40 (Android):

Remove the scanner from the cradle and click on the "Start Scanning" button. The scanner will automatically launch into Partswizard. If the scanner isn't on that page, you can launch into the app manually by clicking on the 'ScanWizard' app icon.

Navigating to the Correct Scanner Screen to Start Bin Changes

PPT Scanners:

Step 1. Once the application has loaded up on the scanner, tap on the binoculars icon, and confirm that the scanner is connected in green on the top right.

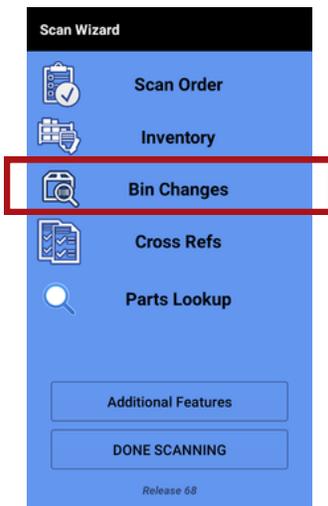


Step 2. Check the box on the bottom left, "Post bin changes to DMS"

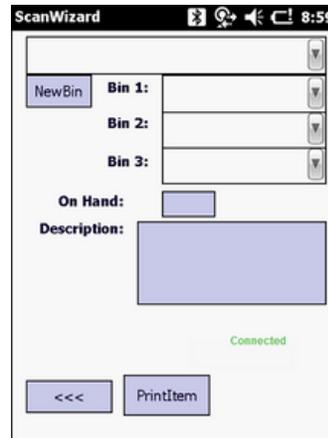
Step 3. Scan the bin location label, then scan the part to assign it to that bin. Repeat.

MC55 & Janam Scanners:

Step 1. Tap the Bin Changes button



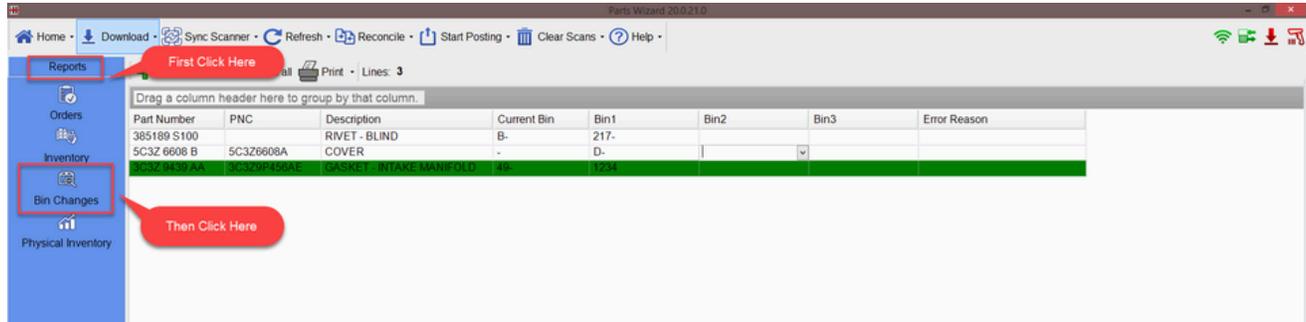
Step 2. Confirm that the scanner shows the word **Connected** in green on the bottom left, near the words Print Item



Step 3. Scan the bin location label and then scan any part numbers that you want to assign to that bin location. Rinse and repeat for every different bin location. Be sure to hit enter on the final part.

Reviewing the Bin Changes Report

Open up Parts Wizard then select the Reports button on the left side bar then select Bin Changes



You will see a screen that displays the **Part number, a part number change(PNC), the description of the part, the Current Bin, Bin1, Bin2, and Bin3**

- **Part Number:** Part number scanned in
- **PNC:** Part number change
- **Description:** Description of the part number that was scanned
- **Current Bin:** The old bin that the part number was previously assigned to when last downloaded
- **Bin1:** The new bin that the part number is assigned to after scanning.
- **Bin1, Bin2, and Bin3** are for planned features supporting multiple secondary and tertiary bin locations in the coming release in September. Do not attempt to do bin changes on parts with more than one bin location currently, as to avoid losing your alternate locations entirely

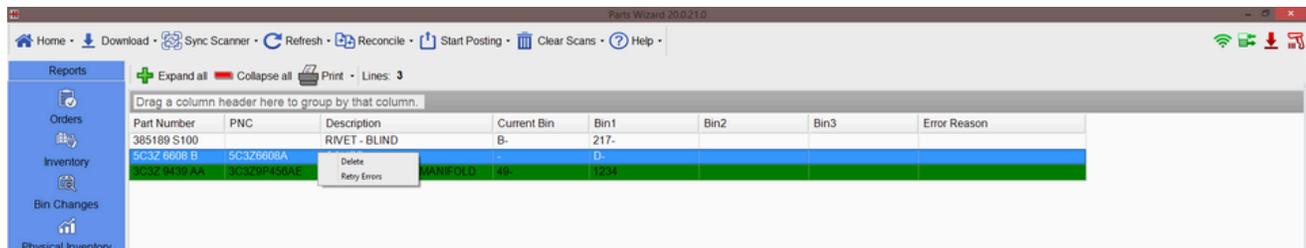
The part numbers you scanned in will show up here in white, red, or green.

- **White** means we have not attempted to post these bin changes
- **Red** means we attempted to post but failed due to an error
- **Green** means we were able to successfully upload your bin change

Bin changes for parts will begin to post to the DMS automatically as you begin scanning.

Parts that were successfully changed will show up as GREEN, and parts that were unsuccessful will show up as **RED**.

You can **right-click the part numbers** to receive additional options; **delete** and **retry errors**.



-**Delete** will delete the part number entry entirely.

Parts Wizard will not attempt to post the bin change.

-**Retry Errors** will retry any part numbers that originally failed to post

How To Manually Start “Posting Process”:

To get the **white** parts to post manually, click on the button that says **Start Posting**. On the next pop up select **Bin Change Posting** and then **Ok**.



Right-click each part and choose **retry errors** to re-attempt any bin changes for that part.

If your parts still fail to post and keep showing up as **red**
give support a call at
(866)834-1194