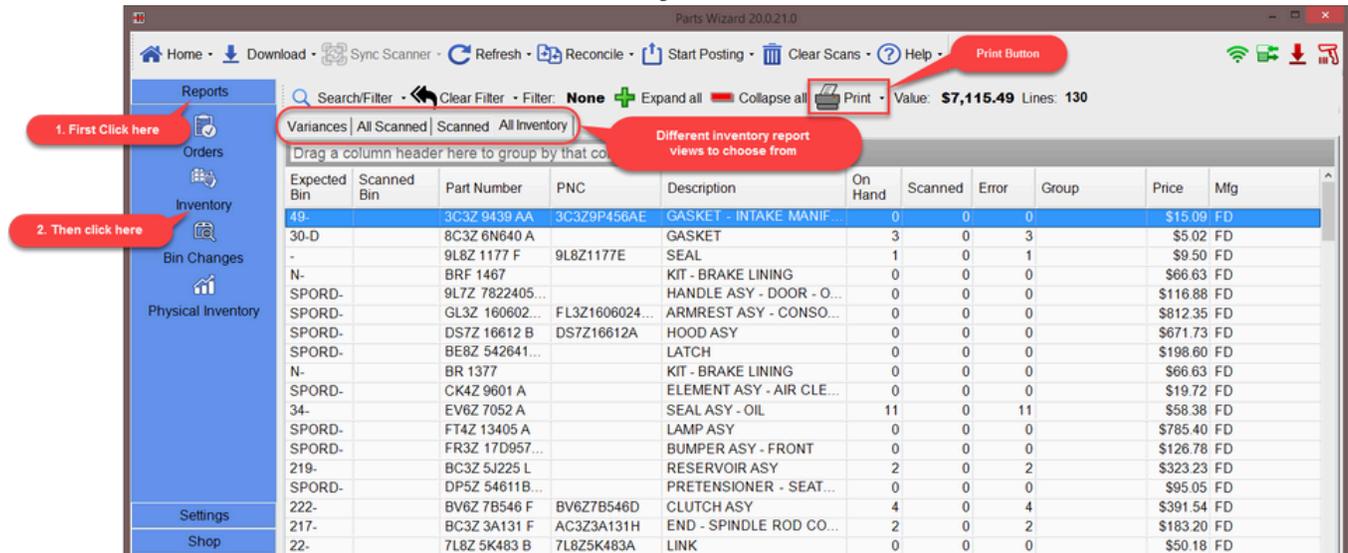


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- [Hard Card] Printing Bin Tags
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Navigating to the Inventory Screen to Print

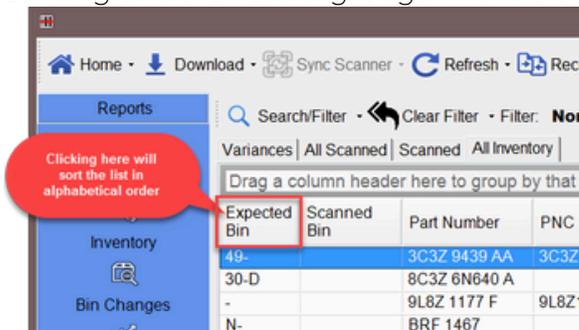
With Parts Wizard open, click on the **Report** button located in the left side bar. Then, click on the **Inventory** button.



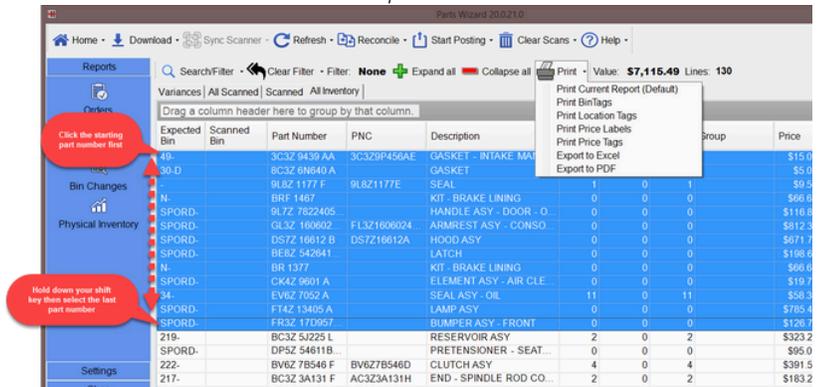
[Hard Card] Printing Bin Tags

1. Click on the Part numbers that you would like to print bin location tags too.

You can arrange the bins in alphabetical and numerical order by clicking on the Expected Bin column heading. Clicking it once will sort the list in ascending and then clicking it again will sort the list in descending order.



You can also select more than one bin tag by selecting the top bin first, holding your shift key and then clicking the last part number you want. This will select all the part numbers in between the two.



2. Click on the Print Button and then select the Bin Tag option

3. Your printer will now start printing out hard card bin tags for all the part numbers selected!

If you're still unable to print bin tags please give support a call at (866)834-1194

[Hard Card] Printing Bin Location Tags

1. In the inventory screen, Select all the bins you would like location tags for
2. Click the **Print Button** and select **Print Location Tags**
3. Your printer will now start printing out hard card bin location tags for all the bins selected!

[Sticky Label] Printing Price Label

1. In the inventory screen, select all the parts you would like a price label for
2. Click the **Print Button** and select **Print Price Labels**

[Hard Card] Printing Price Tags

1. In the inventory screen, select all the parts you would like a price tag for
 2. Click the **Print Button** and select **Print Price Tags**
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